



INTERNATIONAL STUDENT APPLICATION MATERIALS

Northland College reserves the right to request additional or official documents from applicants at any point and official copies of all submitted documents will be required upon enrollment.

First Year Applicants:

All documents must be in English, PDF format, legible, and list the issuing institution.

- Upload or email up to 3 years of secondary school transcripts and final exams.
 - *Students from the UK are requested to submit 2 or 3 years of predicted GCSE scores as well as predicted or completed A levels/GCE/BTEC exams. Contact [Sophie](#) to request a transcript template to send to your school(s).*
- Provide proof of English Proficiency. See “International English Proficiency Policy” for the accepted forms of proof or exemptions.

University Transfer Applicants:

All documents must be in English, PDF format, legible, and list the issuing institution.

- Upload or email transcripts from all post-secondary institutions/universities attended.
- Upload or email your unofficial, final secondary school transcripts and final exams.
 - *For applicants who have successfully completed more than two full-time academic semesters, this record may not be required.*
- Request and complete a course-by-course evaluation of your university transcripts from a NACES or AICE approved evaluation service. (See below for recommendations and discounted applications.)
- Provide proof of English Proficiency. See “International English Proficiency Policy” for the accepted forms of proof or exemptions.

More Information

A transcript is a document in the U.S.A. that is produced by both high/secondary schools and college/universities as a record of your academic performance. Therefore, they are also often referred to as academic records. Northland accepts unofficial transcripts for the admissions process, but requires official copies once a student has enrolled.

Transcripts must include the name of the school attended, the years attended, all courses taken, and all grades or marks received for each class.

COURSE-BY-COURSE EVALUATIONS

All international transfer students must request and complete an official course-by-course evaluation of their non-US post-secondary academic records. The cost of this evaluation is the responsibility of the student. To be considered official, the evaluation must be sent to Northland College directly by the 3rd party that has completed the evaluation.

A course-by-course evaluation assesses the courses taken and converts the grades or marks earned into a U.S. grading scale. The evaluation also determines the number of credits allotted for each course and informs our registrar how your classes may be transferred into Northland. The evaluation is a requirement for international transfer admissions. There are no exemptions.

Students are allowed to use any of the course evaluation services approved by either NACES (<https://www.naces.org/members>) or AICE (<https://aice-eval.org/endorsed-members/>), but Northland recommends using one of the services listed below. Click the name of the evaluation service to access the discounted application.

Recommended Evaluation Services

International Education Evaluations, Inc.

- Education Course Report Discounted Cost = \$145 USD (regular \$165 USD)
- 5 Business Day Processing

SpanTran

- Course Analysis Discounted Cost = \$150 USD (regular \$190 USD)
- 10 Business Day Processing

World Education Services, Inc.

- WES Basic Course-by-Course Cost = \$170 USD
- 7 Business Day Processing